

# WASHINGTON STATE DERMATOLOGY ASSOCIATION

## OREGON DERMATOLOGY SOCIETY

PRESENTS

### 2017 JOINT DERMATOLOGY MEETING

SUNRIVER, OREGON

August 11-13, 2017

## EXHIBITOR PROSPECTUS

### BENEFITS

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The Exhibit Hall provides a setting for your company's representatives to interact directly with meeting attendees. Unopposed time for exhibits is built into the schedule to enhance attendees and exhibitors' experience in the Exhibit Hall. Exhibiting provides networking with dermatologists and dermatology practitioners from across the Pacific Northwest, meeting new clients, and showcasing your products in a hands-on atmosphere. Anticipated attendance is approximately 160.

### SCHEDULE

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#### Friday, August 11, 2017

|                  |                                 |
|------------------|---------------------------------|
| 11:00 - 12:00 PM | Booth Move In                   |
| 12:00 - 1:00 PM  | Registration and Visit Exhibits |
| 1:00 - 2:45 PM   | Meeting                         |
| 2:45 - 3:00 PM   | Refreshments and Visit Exhibits |
| 3:00 - 5:00 PM   | Meeting                         |

#### Saturday, August 12, 2017

|                  |                                 |
|------------------|---------------------------------|
| 6:30 - 7:30 AM   | Breakfast and Visit Exhibits    |
| 7:30 - 9:45 AM   | Meeting                         |
| 9:45 - 10:00 AM  | Refreshments and Visit Exhibits |
| 10:00 - 11:30 AM | Meeting                         |

#### Sunday, August 13, 2017

|                  |                                 |
|------------------|---------------------------------|
| 6:30 - 7:30 AM   | Breakfast and Visit Exhibits    |
| 7:30 - 9:45 AM   | Meeting                         |
| 9:45 - 10:00 AM  | Refreshments and Visit Exhibits |
| 10:00 - 11:30 AM | Meeting                         |
| 10:00 - 1:00 PM  | Booth Move Out                  |

### LOCATION

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#### Sunriver Resort

17600 Center Dr.

Sunriver, OR 97707

800-547-3922. Contact the Sunriver Reservations Department and ask for Oregon/Washington Dermatology Society 2017 Meeting room rate.

## EXHIBIT SPACE

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Exhibit space includes one 6' skirted table/one chair (no pipe & drape), access to power, wireless internet access, two company representatives, E-Syllabus recognition, and signage on exhibitor acknowledgement list. Exhibit hall will be locked at all times when not in use. Food and beverages for breakfasts and breaks will be located in the exhibit hall.

## REPRESENTATIVE REGISTRATION

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All exhibitor representatives must be registered for the meeting. Exhibit space includes two company representatives. You may purchase additional company representatives at \$150.00 each. Exhibit company representatives will not be allowed on the exhibit floor without a registration and a name badge.

## EXHIBITOR SHIPPING AND STORAGE

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This information will be sent out with booth assignments.

## SHOW MANAGEMENT QUESTIONS

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Becky Constantine, Association Administrator - Washington State Dermatology Association  
Office: 206-956-3635. Email: [becky@wsma.org](mailto:becky@wsma.org)

## EXHIBIT PRACTICES AND REGULATIONS

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- The WSDA & ODS reserves the right to restrict exhibits, without refund, which may be falsely entered.
- Distribution of literature, samples, etc., in exhibit area by firms that are not participating as paid exhibitors is strictly prohibited.
- No subletting of space is permitted.
- Exhibitors are responsible for shipping, storage, and installation of exhibit materials, and all costs involved thereby.
- There is a **\$200 service fee on all cancellations. No Refunds for cancellations received after June 15, 2017.**
- The WSDA, ODS and Sunriver Resort do not guarantee against theft, vandalism or otherwise.
- It is expressly understood that exhibitors shall indemnify and hold harmless the WSDA, ODS and Sunriver Resort of all liability (damage or accident) that might ensue from any cause in connection with transfer, installation, maintenance or removal of exhibits, or in display of exhibits.
- In the event of fire, strikes, or other uncontrollable circumstances, the contract for space will not be binding.
- It is expressly understood that the WSDA and ODS will not pay for special equipment, facilities and services ordered by technical exhibitors.
- Electrical and other apparatus must be operated so that the noise does not interfere with other exhibitors.
- All electrically wired display material must comply with requirements of the National Board of Fire Underwriters.
- Aisles must be kept clear. To this end, exhibits must be arranged so that exhibitors and their representatives will be within their exhibit space.
- Care must be taken by the exhibitor not to deface or destroy any part of the exhibit areas. In the event of property damage caused by him/her, the exhibiting company will be held responsible.
- Use of the name "WSDA" or "ODS" that of any officer of said Association, in recommendation of a product or services, is expressly prohibited.
- Table space not occupied by the close of the exhibit installation period as specified above, will be forfeited by the exhibitor, and this space may be resold, reassigned or used by the conference management.